

**OLV Warden's Meeting
June 20, 2013**

In attendance: Bill, Susan, Aggie, Ken, Lyall and Gail

Absent:

Item	Description	Action by
1	Opening Prayer: Opening prayer led by Bill	
2	Approval of Minutes: Minutes as presented by Gail were approved by Aggie and seconded by Susan	
3	Approval of Agenda: approval of agenda by Ken and seconded Lyall	
4	<p>1. Administration Activities -</p> <p>Diocese Contact list - Template - Gail has completed the new template provided by the Diocese. Lists OLV contact names/e-mail address which Bill will forward to the Diocese.</p> <p>Volunteer Appreciation Letter – Buffet des Continents (Gatineau) The Parish rec'd a letter from Melanie Gauthier, Marketing Director, whereby she thanks the volunteers for their contribution to the community. She provided gift certificates for 2 free brunches and gift certificates for 2 free lunches or supper valid from Monday to Thursday. As well, she has indicated that should we be looking for collaborators for a special event to contact them.</p> <p>2. Treasurer's Report – nothing to report</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Spring Supper – Final Report of Revenue/Expenses provided Total profit \$3,595.05</p> <p>2. New Type of Envelopes for donation - We will look at the style that Susan provided</p> <p>3. Furnace Update -ALPHA cleaned furnace – approx. 8 hours of work</p> <p>4. Thank you note from the Society The Society would like to thank Lyall for his hard work in cleaning the oven in the kitchen after being used for the cooking of the roasts the Spring Supper. As well, the society would like to thank Ken for cleaning some cupboards that were dirty.</p>	
6	<p>New Business:</p> <p>1. World Youth Day The three youths from Buckingham - they will visit our parish on July 7th. Local parishes have been asked to help out with fundraising. Father Gyan has been contacted and he supports this initiative. They will give a short presentation after mass and attend our Sunday fellowship.</p> <p>2. Friday Night Buddies – June 28-29 They will have a sleep-over Friday night. Breakfast on Saturday morning. They would like to use the kitchen for breakfast on Sat. morning. Susan will take care of the stove on Saturday morning.</p>	

	<p>3. Father Gyan's Contract -Has been renewed for 3 years. -The Bishop will be giving a course regarding the 'Liturgy of the word' but no communion.</p> <p>4. Raffle of Table Cloth - This handmade table cloth was donated by Marjorie Burke. - We will start selling raffle tickets in July and have as a draw at the garage sale in September.</p> <p>5. Spaghetti Supper – sponsored by Legion There is a possibility only in November – but Bill will let them know.</p> <p>6. Weed Trimmer – Dan needs a new one – the estimated cost to fix is about \$70.00 All agreed that a budget of \$200.00 to spend on buying a new one.</p> <p>7. Alma – Summer hours -Tuesday and Thursday – 10:00 a.m. to 4:00 p.m.</p> <p>8. Key and Fence - Cemetery on Church St. Ken need a new key made from Dan's set of keys. Ken suggests that a cross-piece on the fence will have to be fixed. Lyll will help Ken to fix.</p> <p>9. Ark Bible Summer Camp - This summer camp is to be held August 12th to 15th. - Ecumenical service – Thursday at St. Andrew's (time to be determined) -Father Gyan will attend</p> <p>10. Harvest Supper – Friday, October 25th -Susan will check for the cooking of the turkey.</p>	
7	Next Meeting: September 19th	
8	Adjournment: meeting adjourned by Aggie and seconded by Susan	