

**OLV Warden's Meeting
November 16, 2017**

In attendance: Bill, Susan, Paul, Bill Raby, Lyall and Gail

Absent:

Item	Description	Action by
1	Opening Prayer: opening prayer led by Bill	
2	Approval of Minutes: minutes as presented by Gail were approved by Susan and seconded by Bill Raby	
3	Approval of Agenda: Agenda approved by Susan and Lyall. Additional items added to the agenda.	
4	<p>1. Administration Activities – -nothing to report by Gail – however it was mentioned that OLV Church and hall will be used for the Chanterelle Christmas concert on Dec 13th and for the Heart & Soul Christmas Concert on Dec 21st.</p> <p>2. Treasurer's Report – Nancy in attendance and provided a financial statement for the period ending of October 31, 2017.</p> <p>We are currently in a surplus position of \$814.00. The financial report was accepted by Lyall and seconded by Susan.</p>	
5	<p>Business Arising from Minutes.</p> <p>1. Fundraising Activities Update</p> <ul style="list-style-type: none"> - April 10/18 -The card party will be held at OLV - For the door prizes – look at 5 bottles of wine. - Susan will help with the preparation of the sandwiches. - May 18/18 - The spaghetti supper -we will look at ticket prices of \$15.00 - Susan estimates that the last spaghetti supper that was held – there was at least 5 road pans of sauce that was needed. -Susan will look at the cost of the sauce that is prepared at the cooking school at the Polyvalente/Hormidas Gamelin. -September 15/18 - Plan for another Family gathering and afternoon of music with a hot dog BBQ - propose \$10.00 per ticket <p>2. 75th Anniversary Update</p> <ul style="list-style-type: none"> -Look at having the final event for the 75th Anniversary together with the OLV volunteer appreciation event. -Susan usually gets the food catered for the volunteer appreciation event by the IGA. We will confirm this proposal with the 75th Anniversary committee. - Proposed date would be January 21/18. <p>3. Wooden chairs</p> <ul style="list-style-type: none"> -Susan went to the school to speak to the secretary about the wooden chairs that would have been kept for us to go and pick up. She was not aware of the chairs. -Therefore, Susan left a message at the school for Karen Teske to call her to confirm if the wooden chairs were still at the school for us to pick up. 	

6	<p>New Business:</p> <p>1. Warden's Workshop on December 2/17</p> <ul style="list-style-type: none"> -This was a meeting regarding the laws of the Fabrique (responsibilities etc.). -Bill will see if Joan Teske of St. Malachy will be attending as this is the same day as the OLV Christmas Tea. <p>2. Buddy Ryan's Legacy Donation to Our Lady of Victory</p> <ul style="list-style-type: none"> -Paul suggested if a defibrillator/AED would be a good idea for our community. -Paul will do some research on this as far as cost and maintenance of the equipment. - Lyall will see if he can get some info regarding the AED that he has at his office. -A quick google search by Bill Raby determined that the cost would be approximately \$1200.00 for a unit. -We will try to find the most effective spot in the church where it can be installed. -We will look at some type of plaque with Buddy's name to recognize his legacy donation. <p>3. Christmas Mass schedule</p> <ul style="list-style-type: none"> - Bill Cameron confirmed that Father Bill will be here to say mass at Our Lady of Victory and at St. Malachy. -Saturday, Dec 23rd – Mass at 7:00 p.m. at St Malachy -Sunday, Dec 24th – No Morning mass at OLV - Mass at 7:00 p.m. - at OLV - Mass at 9:00 p.m. - at St. Malachy December 25th – Christmas Day – Mass at 9:00 a.m. at OLV <p>4. Volunteers</p> <ul style="list-style-type: none"> -We currently only have 2 servers for Sunday Mass and currently only 4 people in the choir. <p>5. Furniture in the secretary's office</p> <p>Monique would like to re-organize the office. She would like to rearrange the filing cabinets and the desk area in the office. There is also an old TV that is no longer being used.</p>	
7	Next Meeting: December 14 th at 7:00p.m.	
8	Adjournment: Meeting adjourned by Susan and seconded by Paul	