

**OLV Warden's Meeting  
Aug 16, 2018**

**In attendance:** Bill Cameron, Susan Lemieux, Bill Raby, Gail Preston, Lyall Campbell

**Absent:** Father Albanus, Paul Jeffrey

Item	Description	Action by
1	<b>Opening Prayer:</b> opening prayer led by Bill	
2	<b>Approval of Agenda:</b> Susan & Lyall	
3	<b>Approval of Minutes:</b> Susan & Bill Raby	
4	<p><b>Administration Activities:</b></p> <p>1. <b>Secretary's Report: None</b></p> <p>2. <b>Treasurer's Report: None</b></p>	
5	<p><b>Business Arising from Minutes.</b></p> <p>1. Family &amp; Friends Day – September 8, 2018 from 1:00 p.m. till 4:00 p.m.</p> <p>Food – Susan will take care of the purchasing the corn. Susan will get 2 bags of 5 dozen per bag. As well, she will take care of cooking the corn. Bill Raby will provide the big pots and the outdoor burner if we want to cook the corn outside. We could borrow Monique's chafing dish if we wanted to keep the corn warm as it is being cooked.</p> <p>Bill C. and Bill R. will take care of getting the hot dogs, buns, condiments and drinks.</p> <p>Bill &amp; Linda Cameron will use their own BBQ to cook the hot dogs. We can borrow the chafing dishes from Monique if we want to use it to keep the hot dogs warm.</p> <p>Monique has volunteered to make coleslaw and or baked beans for the BBQ. It was agreed by all that a coleslaw would be a good choice. We will let her know that we have chosen coleslaw and we will give her an approximate head count after ticket sales from September 2<sup>nd</sup>.</p> <p>We will have once again a 50/50 draw. The 50/50 draw will be taken care of by Gail (Susan has a roll of 50/50 tickets).</p> <p>Music – Donna &amp; Peter Forcier to play from 1:30 p.m. to 2:00 p.m.                            Jamie Lawlis from 2:00 p.m. to 3:00 p.m.                            Phil Casey from 3:00 p.m. to 4:00 p.m.</p> <p>Ticket sales (\$5.00 each):   Aug 19 – Bill Raby            Aug 26 – Bill Cameron            Sept 2 – Gail &amp; Lyall</p> <p>We will also be selling tickets at the door on Saturday, September 8<sup>th</sup>.</p> <p>The set up of the hall and the shucking of the corn will be done SATURDAY morning.</p> <p>We could expect at least 80 people to attend.</p>	
6	<p><b>New Business:</b></p> <p>1. <b>Chanterelle – contract renewed.</b></p> <p>We currently charge \$50.00 per night. We expect a rental revenue of \$850 for the time period of September to December 2018. As well, there is as an anticipated donation from the Christmas concert of \$300.00.</p> <p>2. <b>Admin &amp; Liturgical Issues-</b></p> <p><b>Ushers:</b> Bill Cameron, Bill Raby, Gail Preston &amp; Lyall Campbell have volunteered to have their names added to the ushers list to replace the "retiring" ushers.</p> <p>Discussions to be held with the Inter planning committee in September for Eucharistic ministers (i.e. set up of the altar on Sunday morning).</p>	
7	<b>Next Meeting:</b> September 20, 2018	
8	<b>Adjournment:</b> Bill & Lyall	