

**OLV Warden's Meeting via ZOOM**  
**April 29, 2021**

**In attendance:** Bill Cameron, Susan Lemieux, Nancy Lanthier, Gail Preston, Lyall Campbell

**Absent:** Father Albanus & Bill Raby

| Item | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Action by |
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| 1    | <b>Opening Prayer:</b> opening prayer led by Bill                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |
| 2    | <b>Approval of Agenda:</b> Agenda approved by Susan Lemieux and Lyall Campbell                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| 3    | <b>Approval of Minutes:</b> Minutes as presented by Gail Preston are approved by Susan Lemieux and Lyall Campbell                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |
| 4    | <p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b> Nothing to report for this meeting.</p> <p><b>2. Treasurer's Report:</b> Nancy presented the financial statement period ending April 30, 2021. Current cash in bank is \$34,367.00 Currently in a deficit position of \$8,924.00</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| 5    | <p><b>Business Arising from Minutes.</b></p> <p><b>1. Update on Church Expenditures:</b></p> <ul style="list-style-type: none"> <li>- Church Roof repair North Side: Pro-Secure replaced the missing shingle, but still needs to repair the soffit.</li> <li>- Hall Bathroom Sink &amp; Vanity: Work completed. Very well done. Invoice from BMR submitted for sinks and taps for a total of \$176.97. Still waiting for the complete vanity invoice from Pro-Secure. Kevin gave no estimate of the cost, but will give us a great deal.</li> <li>- Rectory Leakage in bathroom upstairs: Still waiting for this repair to be completed.</li> </ul> <p><b>2. Day Care Update:</b> They will not be renting the basement hall from April through to the fall. Will only rent if the weather report calls for rain, and will book accordingly.</p>                                                                                                                                                                                                                                                                                                    |           |
| 6    | <p><b>New Business:</b></p> <p><b>1. Schematic Plan for water valves and fuse boxes:</b></p> <p>Since there is no documentation as to the function of each water valve, and fuse breaker box in the Church, or Rectory, it was decided that a schematic plan should be put in place in order to have a document that covers off the "where &amp; what" of each of these items. Bill Cameron will put together a plan, and circulate the plan to the wardens to get their input.</p> <p><b>2. Project to address water entering the basement near the conference room:</b></p> <p>A conversation took place with Bill Cameron, Ken Simpson, and Lyall Campbell. It was decided to build up the outside corner of the Church and Rectory, where the water is accumulating, and therefore leaking through the basement footing/wall. Ken Simpson will order the topsoil from BMR for OLV. As an added bonus, Susan Lemieux suggested that some patio stones to be placed on top to prevent further erosion, and to deflect the water away from the building. Bill Cameron will look into patio stones, and the project will be take place in June.</p> |           |

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|          | <p><b>3. Father Albanus departure:</b> A lunch/BBQ will be organized for Father Albanus's departure back to Nigeria in August. This will be dependent on the Covid-19 situation/status. The wardens decided and agreed to give Father a cash gift of \$500.00.</p> <p><b>4. Phone in Church hall basement:</b> The phone is not working in the church hall basement. It was decided to keep the phone line and replace the defective phone.</p> <p><b>5. Need to check for a possible water leak in the connector bathroom ceiling.</b> It was discovered that there might be a possible water leak in the connector bathroom ceiling. Susan will take a look, and get back to the wardens.</p> |  |
| <b>7</b> | <b>Next Meeting:</b> May 20, 2021@ 10:00am via Zoom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| <b>8</b> | <b>Adjournment:</b> Susan Lemieux and Lyall Campbell                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |