

**OLV Warden's Meeting**  
**March 20, 2024 @ 11:00 A.M in the Church Hall**

**In attendance:** Father Murray, Susan Lemieux, Bill Raby, Bill Cameron, Nancy Lanthier, Gail Preston, Theresa Ritchie, Mervin Butler, and Lyall Campbell

**Absent:**

Item	Description	Action by
1	<b>Opening Prayer:</b> opening prayer led by Father Greg	
2	<b>Approval of Agenda:</b> Agenda approved by Susan Lemieux and seconded by Bill Raby	
3	<b>Approval of Minutes:</b> February 21, 2024 minutes as presented by Gail are approved by Susan Lemieux and seconded by Theresa Ritchie	
4	<p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b> Gail Preston has nothing to report for this meeting.</p> <p><b>2. Treasurer's Report:</b></p> <p>Nancy Lanthier provided the 2023 financial statements with the signature and dated March 5, 2024 that have been sent to the Diocese.</p> <p>The financial report is approved by Bill Raby and seconded by Lyall Campbell.</p>	
5	<p><b>Business Arising from Minutes</b></p> <p><b>1. Spring Supper</b></p> <p>Susan mentioned that there are 3 concerts in May that are booked and a funeral on May 4<sup>th</sup>.</p> <p>We could look at early September which might be a better time for a supper. Perhaps Sept. 6<sup>th</sup> or 13<sup>th</sup>.</p> <p>As June there are golf tournaments and then in the summer – people go to their cottages.</p> <p>Gail mentioned that she went onto the Brazeau website and the lasagna was \$7.00 plus tax - but nothing else. Salads are sold by weight. We would have to go there to see exactly what we are getting as far as portion size of the piece of lasagna. We are assuming that Brazeau would only do the entrée for \$7.00 plus tax.</p> <p>Susan went to Traiteur de L'Outaouais website - they had lasagna for \$9.95 per person plus tax but nothing else. Everything else is extra – Caesar Salad \$6.50 plus tax. They also had chicken supreme which is \$21.95 (plus tax) which includes potatoes, vegetables, salad and dessert. Brazeau – lasagna, salad and small desserts \$16.95 + tax. At this point we are close to \$25.00 and would not be making much of a profit.</p> <p>If we held it in June, we could look at June 14<sup>th</sup>. We would look at 100 people with a price around \$25.00 as it is a fundraiser. If the lasagna is \$10.00 - Susan mentioned that she could take care of the salad (shop around for best price). As well, she and Ethel would take care of the cakes (special pan). She could also get the buns at Costco and just get a pound of butter.</p>	

	<p>Gail mentioned that we should also check the schedule at the Legion to make sure that we are not booking on same weekend if they have an event scheduled.</p> <p>Everyone mentioned that \$25.00 is not an overly high amount to pay for a lasagna dinner for a fundraising event. We would cover our expenses and make a small profit as part of our fundraising.</p> <p>Lyll asked about the bar. We would have to get a license to serve and if people brought in their own bottles we would still need a permit. For the permit you would need the registration number. Nancy mentioned that she can provide this number. It is a lot of work to coordinate but Lyll mentioned that he would take care of it (beer, wine and soft drinks). Bill Raby mentioned that he can help out at the bar. We can work out the details as pricing for beer and wine.</p> <p><b>2. Transitional Update for Chairperson</b></p> <p>Bill Cameron and Theresa have been working together for the transfer of responsibilities regarding the rentals.</p> <p><b>3. Fundraising letter update</b></p> <p>There already have been donations that have been rec'd. Susan mentioned that we already have rec'd \$840.00</p> <p><b>4. Warden's Training Session</b></p> <p>Mervin and Theresa attended this session. There were about 11 people in attendance. There was a representative from the Jardins de Souvenir. Theresa and Mervin gave a very good update of the training session.</p> <p><b>5. Bishop's Retreat</b></p> <p>Susan mentioned that it was very well done. It took place on the altar and the chairs were placed in a semi-circle and it was enjoyed by all who attended.</p>	
6	<p><b>New Business:</b></p> <p><b>1. Funeral – May 4, 2024 (Saturday)</b> – There may be a rental of the church hall after a funeral which will be held in Mayo. We will set up the hall for 150 as that is the capacity. If they want liquor to be served, they will have to get their own permit or they can go elsewhere for a bar. Monique is the liaison with the family to confirm with the rental.</p> <p><b>2. Concerts – May 2024</b></p> <p>May 10<sup>th</sup> - FADOQ – Bill Cameron will call the FADOQ contact person to remind them of the 300 capacity upstairs and 150 in the Parish Hall as they will have a reception in the hall following the concert. They will set up the hall as they wish.</p> <p>May 16th - Heart &amp; Soul</p> <p>May 22<sup>nd</sup> – La Chanterelle</p>	

	<p><b>3. NA Request</b></p> <p>They would like to ask if they could place a small business card holder on the front table at the entrance of the church door.</p> <p>All agreed to this request from NA.</p> <p><b>4. Jardins de Souvenirs Information</b></p> <p>At the Warden training session, there was a representative who provided information on their roles and responsibilities in terms of upkeep of cemeteries.</p> <p>Father Greg mentioned that it is a Diocesan project that takes over small cemeteries that are attached to the church when the churches are unable to do so. Churches are unable to take care of their cemeteries. Father Greg mentioned that there are many rules and regulations that are to be followed. They take away the burden from the church in terms of upkeep.</p> <p>We could promote this, perhaps during fellowship. Father Greg will contact Jardins de Souvenir to see if we could have someone come to the church to provide information.</p> <p><b>5. Varia –</b> Father purchased 4 vestments at a cost of \$635.44. We will reimburse him for this expense and the gowns will belong to Our Lady of Victory. Father will provide Nancy with the receipt.</p> <p>All Wardens in agreement for this reimbursement for the purchase of 4 vestments.</p>	
<b>7</b>	<b>Next Meeting:</b> Thursday, April 25 <sup>th</sup> at 11:00 a.m.	
<b>8</b>	<b>Adjournment:</b> Meeting adjourned by Susan Lemieux and seconded by Bill Raby	