

**OLV Warden's Meeting**  
**April 25, 2024 @ 11:00 A.M in the Church Hall**

**In attendance:** Bill Cameron, Father Murray, Susan Lemieux, Nancy Lanthier, Gail Preston, Theresa Ritchie, Mervin Butler, and Lyall Campbell

**Absent:** Bill Raby

Item	Description	Action by
<b>1</b>	<b>Opening Prayer:</b> opening prayer led by Father Murray	
<b>2</b>	<b>Approval of Agenda:</b> Agenda approved by Susan and seconded by Lyall - additional items added	
<b>3</b>	<b>Approval of Minutes:</b> Minutes as presented by Gail are approved by Susan and seconded by Theresa	
<b>4</b>	<p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b></p> <p>Gail has nothing to report for this period.</p> <p><b>2. Treasurer's Report:</b></p> <p>Nancy Lanthier provided the financial report for the period ending March 31, 2024.</p> <p>Nancy reviewed the report with the warden's. We are currently in a deficit position of \$2,304.32. The cash in the bank is \$46,180.00.</p> <p>Financial report is approved by Lyall and seconded by Susan</p>	
<b>5</b>	<p><b>Business Arising from Minutes.</b></p> <p>1. Spring Supper Update – Susan/Gail</p> <p>With the costs for a lasagna dinner around the \$20 to \$25 range. If we want to keep at \$25.00 it may not be worth the workload that is involved to set everything up for the evening. There is no profit in having it catered taking into consideration the tax and service fee. Unfortunately, we all agreed that \$35.00 for a lasagna dinner would be a high amount for ticket prices.</p> <p>Susan mentioned that everything would add up even if we got the individual lasagna at \$7.00, we would have to buy everything else for the meal. We would have to heat the lasagna (100 pieces).</p> <p><u>Lasagna</u>  Brazeau: \$23.78 per person (down payment required)  Lynn \$23.25  Thurso \$20.00 + Tax</p> <p><u>Chicken Brochette</u>  Brazeau \$21.85  Lynn \$29.00  Thurso \$25.00</p>	

	<p>Susan mentioned that that the bake sale on Palm Sunday made \$570.00, we could look at having a few more bake sales to be our fundraiser.</p> <p>Susan is suggesting that we consider waiting until the fall. Perhaps we could look at doing our own dinner (pork loin), potatoes and vegetables, salad etc. We will see what the cost of food will be in the fall and then make a decision.</p> <p><b>2. Fundraising letter</b></p> <p>Susan gave an update that the current amount raised is \$3,790.00</p>	
6	<p><b>New Business:</b></p> <p><b>1. OLV Church hall phone line – Lyall</b></p> <p>Lyall explained that Bell is replacing copper phone line with fiber line. There is no charge to do this. They will install a modem (in the basement of the rectory).</p> <p>Theresa mentioned that it would be good to keep the phone for those that rent the hall.</p> <p>Currently, it costs \$40.00 per month for the phone in the hall.</p> <p>Lyall will contact Bell before July 10, 2024 to make an appointment to have them come and change the line. The line must be changed by July 10, 2024.</p> <p>Everyone agreed that for emergency purposes, we will keep the phone line in the basement.</p> <p><b>2. Rental Fee – Theresa</b></p> <p>Theresa provided us with a list of the current rentals and their associated costs.</p> <p>Chanterelle – May 15<sup>th</sup> they would like to practice. Wanted to know if they could store the stage for the week before the concert. If they set anything up they have to have everything moved back the way it was.</p> <p>Father wanted to know if anyone is going to be here for the concert, as the tabernacle has to be emptied. Susan mentioned that she will be here and she will take care of the tabernacle.</p> <p>The Chanterelle called to say that the chairlift to the basement was not working. The arm of the chair has been repaired by Lyall.</p> <p>In September, due to increased costs, we will look at asking NA if they could increase their rate and pay the same amount as AA who have been paying \$80 per month since August 2022.</p>	

### **3. Hall Rental contracts for Parishioners – Theresa**

Theresa was speaking with Bill Cameron and he mentioned that contracts had not been prepared for parishioners as no fee applies for parishioners.

Theresa asked Bill about what would happen if someone was hurt or damage occurs during a rental – as there was no contract.

In the future, for liability/insurance purposes a contract will now be prepared and signed by the parishioner who will be renting the hall.

Theresa mentioned that the limitations for the hall 150 and church 300 are now included in the contract.

### **4. Light for Gregg at the organ – Theresa**

It was suggested that we get a light for Greg for the Easter Vigil as it gets dark in the evening. Susan will look into getting a light for Gregg.

### **5. Legion Request- October 19, 2024 - Susan**

They require 30 square tables for their card evening.

They are wondering if they could borrow our tables. We have 29 square tables.

All agreed that we can loan our tables for their event. They will provide the manpower to pick them up.

### **6. Funeral – Saturday, May 11, 2024**

There will be the funeral for son of Irene Butler.

### **7. Varia - Funeral**

Father gave a brief overview of the funeral process.

Monique sends out the package (cover letter, readings to choose, music to choose). The family gets this information package and are then more prepared when they meet with him.

There is a “cover letter” that is sent out in advance which explains the process as well as what is acceptable and what is not.

Father mentioned that he will no longer be sending out the letter with the package.

### **8. Roof Repair – Lyall**

We got L&L to repair north side of roof as they had done the roof in September 2010, the roof was fixed at a cost of \$977.29.

	<p><b>9. Church Evaluation</b></p> <p>The church received the evaluation for the Ville de Gatineau. It will be kept in the safe. For insurance purposes we are at \$990,000</p> <p>It is as follows:</p> <p>Land \$569,600  Buildings: \$852,500  Total: \$1,422,100</p>	
7	<b>Next Meeting:</b> Thursday, May 16, 2024 at 11:00 a.m.	
8	<b>Adjournment:</b> meeting adjourned by Mervin and Susan	