

**OLV Warden's Meeting**  
**January 21, 2025 @ 10:00 a.m. in the Rectory Meeting Room**

**In attendance:** Susan Lemieux, Bill Raby, Nancy Lanthier, Gail Preston, Theresa Ritchie, and Lyall Campbell

**Absent:** Father Murray, and Mervin Butler

Item	Description	Action by
<b>1</b>	<b>Opening Prayer:</b> Opening prayer led by Susan Lemieux	
<b>2</b>	<b>Approval of Agenda:</b> Agenda approved by Theresa Richie and seconded by Bill Raby	
<b>3</b>	<b>Approval of Minutes:</b> The minutes of December 17, 2024 as presented by Gail Preston were approved by Susan Lemieux and seconded by Theresa Ritchie.	
<b>4</b>	<p><b>Administration Activities:</b></p> <p><b>1. Secretary's Report:</b></p> <p>The letters explaining the new pricing of \$100.00 for condolences held at Our Lady of Victory prior to a funeral have been prepared. Susan has volunteered to deliver the letters to the Cadieux Funeral Home, and the CO-OP Funeral Home.</p> <p>A posting for the OLV Fabrique Chairperson will be added to the bulletin, and posted on the website.</p> <p>Lyall will have the website updated to indicate Father Murray as the pastor as he has advised us that he will no longer be our Chairperson.</p> <p><b>2. Treasurer's Report:</b></p> <p>Nancy Lanthier provided the financial statement for the calendar year 2024, and is finalizing the statement for the diocese.</p> <p>We are in a surplus of \$5,644.31.</p>	
<b>5</b>	<p><b>Business Arising from Minutes:</b></p> <p><b>1. Our Lady of Victory Google Search</b> - The information concerning a Google search for Our Lady of Victory church has been corrected. Lyall edited the search page with the correct phone number for the church office, as well as the secretary office hours.</p>	
<b>6</b>	<p><b>New Business:</b></p> <p><b>1. Increase the heat in the church hall for our renters</b> – All wardens agreed to increase the heat from 68F (20C) to 70F (21C) for the rentals.</p> <p>Lyall will notify Ken Simpson to adjust the temperature for all the renters (Sunday to Wednesday groups).</p> <p><b>2. Warden term renewal</b> – Theresa Ritchie and Lyall Campbell has graciously agreed to extend their warden terms for another 3 years (expiring December 2027).</p> <p>Thank you Theresa and Lyall.</p> <p>Gail will update the contact list for 2025 and will send to the Diocese when requested.</p>	

	Due to retirements, the Diocese has not requested an updated contact list in a couple of years.	
<b>7</b>	<b>Next Meeting:</b> Thursday, February 27, 2025 @11:00 in the rectory meeting room	
<b>8</b>	<b>Adjournment:</b> Meeting adjourned by Susan and Bill	